

<b>REVIEW:</b>	<b>Review of the Hereford City Partnership</b>	
<b>Committee:</b>	Community Services Scrutiny Committee	<b>Chair:</b> Councillor Chappell (TBC)
<b>Lead support officer:</b>	Clare Wichbold, Regeneration Co-ordinator	

## SCOPING

### Terms of Reference

Specifically this review will cover:

- An understanding of the purpose and objectives of the City Partnership and the work of the City Partnership Officer
- To assess the management arrangements and decision making process
- To review the work programme and strategic plan

### Desired outcomes

- To gain an understanding of the role of the City Partnership
- To outline a shared, strategic vision for Herefords City
- To ensure the Council's support is used to best value and fulfilling the corporate objectives
- To work with partners on an agreed way forward in relation to new initiatives coming to fruition in the City and the activities of new emerging groups
- To look a method for performance management, with specific targets, milestones and outcomes

### Key questions

- What is the role of the City Partnership?
- How does the partnership work and make decisions?
- What are the funding arrangements for the partnership and is there opportunity for additional external funding?
- What is the work programme for the year in relation to the activities of the City Centre Manager?
- How does the mutual support and understanding of partners operate – are there a shared or conflicting objectives?
- What is the strategic plan for the next five years?
- What should be the key points in creating a vision for Hereford City?

### Corporate Plan Priorities

Economic Development, community well being and enterprise

### Timetable (some of the facilities are only open seasonally and will influence the time table)

<i>Activity</i>	<i>Timescale</i>
Agree approach, programme of consultation/research/provisional witnesses/dates	June 06
Collect current available data	June and July 06
Collect outstanding data	September 06
Analysis of data	September 06
Final confirmation of interviews of witnesses	June 06
Carry out programme of interviews	July 06
Agree programme of site visits	June 06
Update to Economic and Community Scrutiny Committee	October 06
Final analysis of data and witness evidence	August 06
Prepare options/recommendations	September 06

Present Final report to Economic and Community Scrutiny Committee	October 06
Present options/recommendations to Cabinet	November 06
Cabinet response	December 06
Implementation of agreed recommendations	January 07 onwards
<b>Members</b>	<b>Support Officers</b>
Hereford City Council Representative Private Sector representative Retail representative 4 Members of the Community Services Scrutiny Committee	Clare Witchbold – Regeneration Officer Craig Goodall – Committee Officer (Scrutiny)